



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, US ARMY GARRISON
2837 BOYD AVENUE
FORT HUACHUCA ARIZONA 85613-7001

IMSW-HUA-ZA

24 JUN 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: POLICY 033 – Fort Huachuca Access

1. This policy establishes the criteria and procedures for allowing access to Fort Huachuca.
2. Access to United States Army installations is restricted to personnel with a military requirement or affiliation with Fort Huachuca including US military forces and their dependents, military retirees and their dependents, Department of Army civilians, and other employees of Fort Huachuca to include contractors. Foreign military service members serving or training at Fort Huachuca at invitation of US government and their family members are also permitted access.
3. Due to the unique history and environmental features of Fort Huachuca the command currently also allows all US citizens with proper identification and documentation to visit the Fort. Foreign nationals except as listed in paragraph 2, in accordance with DoD and Army regulations, are not allowed free access and must be sponsored and escorted by authorized personnel.
4. DoD vehicle registration passes will only be provided to authorized personnel assigned to or working on Fort Huachuca for more than 30 days. US citizens whose job requires frequent access to Fort Huachuca that do not meet above criteria may request a pass through the Garrison Commander. These are limited and designed for those who do routine official business/coordination with Fort Huachuca, i.e., law enforcement, local government officials, press, etc. Permanent passes will not be issued purely for personal convenience with no official justification.
5. All visitors not in possession of a valid DoD automotive decal must stop at the Welcome Center outside the main gate and show the following to get a temporary visitor's pass:
 - a. Valid driver's license
 - b. Proof of insurance
 - c. Vehicle registration or rental agreement

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6. Assigned/TDY personnel can obtain a temporary visitor's pass for the duration of TDY as indicated on orders. Generally unaffiliated civilian personnel will only be issued one day passes. All temporary passes must be displayed in the windshield of the vehicle at all times the vehicle is on the installation.

7. The driver and all passengers 18 and older will need to show a valid photo I.D. issued from a recognized Federal or State governmental institution (e.g. Department of motor vehicles) as they pass through the checkpoint.

8. US Citizens who reside in the Sonoita area who have previously been issued passes to transit Fort Huachuca will be granted temporary 90 day passes provided all requirements are met and provided force protection conditions do not exceed Alpha+ level. Non affiliated personnel operating a vehicle with a pass under these conditions have no authority or privileges to sign foreign nationals onto the installation. These personnel will be challenged to produce valid identification and are likely to undergo more security scrutiny entering and departing Fort Huachuca.

9. To sponsor someone visiting Fort Huachuca you must have an installation affiliation.

10. Privately owned weapons and ammunition may be brought onto the installation by affiliated personnel as identified in paragraph 2 above. When privately owned weapons and ammunition are brought onto the installation they will be in compliance with FH Regulation 190-14.

a. All persons who transport a privately owned weapon onto Fort Huachuca are subject to appropriate state and Federal statutes.

b. The state of Arizona does not require the registration of privately owned weapons; however, there are possession and use laws which are strictly enforced on the installation. Specifically, Fort Huachuca strictly enforces A.R.S. 13-3102, subsections 10 through 13; and A.R.S. 13-3108, subsection C.5.

c. Privately owned weapons will be registered by completing FH Form 190-6-R-E for each weapon registered. Weapons to be registered are not to be brought to Vehicle/Weapons Registration (Building 41414). Only the bill of sale or other documentation indicating the make, model, and serial number is necessary. If documentation does not exist, a statement listing the required information and witnessed by the unit commander or a notary public may be presented.

d. All personnel registering a weapon on Fort Huachuca will be required to read FH Regulation 190-14 and a prepared safety briefing and sign an acknowledgement stating they understand the provisions of the regulation at the time of registration.

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e. Privately owned registered weapons will be transported directly to places of authorized use by the most direct route.

f. Privately owned weapons in vehicles will be placed unloaded in a holster case or scabbard and placed in the vehicle trunk or luggage or glove compartment or placed in plain view if the vehicle is not equipped with these storage areas. Ammunition will be transported separately from the weapon(s) in a location where both the privately owned weapon(s) and ammunition are not within reach of the driver and/or passengers.

g. Privately owned weapons on persons will be carried unloaded, except while actually hunting or within the confines of an established shooting range. Weapons will not be concealed in any manner.

11. The proponent for this policy is the Directorate of Emergency Services, US Army Garrison, Fort Huachuca, AZ 85613-7012



JONATHAN B. HUNTER

Colonel, MI

Commander, US Army Garrison

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